

Ogwell Annual Parish Council Meeting May 13th 2024

Present : Chair S Reynolds, Deputy Chair T Flower, Parish Councillors T Carey, S Harrison, M Lant and K Farrell-Wright. Also attending Police Inspector J Johnson together with 5 Parishioners

Election of Chairman of Ogwell Parish Council

The Clerk took the Chair and asked for nominations for Chairman. Cllr; Flower nominated Steve Reynolds to continue as Chair, seconded by Cllr. Farrell-Wright. Cllr. Reynolds confirmed his willingness to stand and there being no other nominations, was duly elected to serve another term as Chair.

Election of Deputy Chairman

The newly elected Chairman took the Chair and asked for nominations. He nominated Cllr. Flower, seconded by Cllr. Farrell-Wright and there being no other nominations, Cllr. Tim Flower was duly elected to serve another term as Deputy Chair.

Apologies – District Cllrs. Daws and Parker and Parish Councillors Wynter and Martin.

Declarations - Members to declare any interests in matters for discussion

Minutes The Minutes of the April Parish Council Meeting approved and signed by the Chairman.

Annual Reviews

Review of Standing Orders

After a brief discussion it was agreed that our existing Standing Orders, from a Template provided by Teignbridge District Council will continue without amendment. A copy of the Standing Orders is lodged in the new 365 Backup System.

Risk Register

We have a Risk Register drawn up by a previous Chairman and, after discussing whether any new Risks have arisen in the last year and being unable to think of anything, it was agreed that the present Register, also lodged in the 365 Backup System, should continue.

Asset Register

We have a Register of Fixed Assets which was updated by the Clerk as at 31st March 2024 and forms part of the Annual Accounts. This was confirmed and it was mentioned that all the items on the Register are recorded at Cost Value.

Insurance Cover

We have received renewal documents from Clear Councils, Clear Insurance Management Ltd (Formerly BHIB Ltd), to renew at an Annual Premium of £1,653.42. We insure all our items at cost value. It was agreed that we continue to insure with Clear Councils.

Internal Auditor

The clerk has found Lee Accounting Services Ltd of Kingsteignton give an excellent and friendly service and she recommended that we continue to use them which was confirmed by the Councillors.

Financial and Banking Arrangements

The Clerk is using Scribe online Accounting system to produce Income and expenditure returns as well as maintaining Spreadsheets. The Accounts to 31st March 2024 are to be confirmed below and the AGAR completed. Thereafter they will go to Lee Accounting Services for the annual Internal Audit.

Banking arrangements remain as before using Lloyds Bank Ltd and the banking is conducted online by the Clerk. A monthly list of Invoices paid is included in each Monthly Parish Council Meeting. It was confirmed that these arrangements continue.

Delegation of Councillors Roles and Responsibilities – The following areas of responsibility were confirmed – Cllr. Flower – As well as being Deputy Chair, he will continue with Planning and Maintenance. Cllr. Lant – Confirmed that he is happy to continue with Paths and Highways.

Cllr. Wynter – Although not present the Meeting hope that she will continue to edit the Parish Magazine and also continue her interest in Climate and Biodiversity.

Cllr. Martin – Again not present but the Meeting hopes he will continue with Ogwild and the Shop Project

Cllr. Farrell-Wright – Will continue with the Play Areas but indicated that she would be happy to help out in other areas, as apart from maintenance, the Play Areas presently need little attention.

Cllr. Carey – Has been happy to deal with the specific Speed calming matter and is also interested in Climate.

Cllr Harrison – Confirmed that she would be happy to help out with the Parish Magazine and is also interested in Climate.

The Chair has as his special area the Shop Project.

Planning 24/00567/HOU – Ogwell Green House – Garden Room – This property has a large garden area in which the Garden Room will be placed and we could see no problem with this and therefore have no adverse comments to make.

Play Areas – Update on repairs arising from Annual Inspection – Cllr. Farrell-Wright will continue to chase Chae from AGI re repairs to the MUGA, which is apparently still under warranty. A few posts need replacing at the Play Area on the Green which Cllr. Flower will attend to.

Ogwild and other working parties – to receive updates

Ogwild – The second Ogwell Open Gardens for the National Gardens Scheme will take place on June 8th and 9th with refreshments in the Memorial Hall as last year.

Climate Change – It was agreed that the Clerk should follow up the offer from William Elliott of Teignbridge to arrange a meeting with interested Councillors to discuss what Ogwell Council can do to promote this subject. **Clerk to liaise with Mr Elliott to arrange a meeting.**

Toilet Block – To confirm repairs Cllr. Flower confirmed that the repair work has now been carried out.

Shop Project and PWLB Loan The Chair advised that there is a great deal of work going on behind the scenes to make this happen. Two Public meetings have been held, both well attended and £14K has been raised in Share purchases to date. More is needed and additional advertising was discussed to keep the project in the minds of parishioners. The PWLB Loan may well be needed if the bid for Grant funding is successful.

Paths and Highways – To consider updates

Speed Indication Device – Cllr. Carey advised that a concealed device will be deployed to check speeds in the Canada Hill area and the outcome will be advised in due course.

Communications – Parish Magazine - The next edition of the Magazine is due in June.

The Chair confirmed that Basecamp is now finally closed.

Finance Report -BACS payments made and agreed since last Meeting – J Turner £350.00 - Cleaning Toilet Block, Devon Association of Local Councils £829.35 Annual affiliation Fees, Rendells £132.00 Revaluation of Abbotsridge Drive re Shop Project, Memorial Hall £51.00 Hire of Hall for Meetings, SW Water £27.89 Water at the Toilet block, Simon Jones £955.00 Grass cutting, P Wynter £56.85 re Ogwild, A Fitton £129.60 re Shop Project, R A Wrayford £157.50 Cutting Sml Green, EDF Energy £29.80 Electricity on the Green. Direct Debits – Pulse8 £74.88 re 365 Backup system and Magazine British Gas £1.92 re Electricity at the Toilet Block. We have received £624.57 for the Shop Project from the Mexican Evening, £4.00 from TeignLottery for Ogwild and half this year's Precept £25,000.00

Approval and Signing of the AGAR

Section 1 Annual Governance Statement 2023/2024

This was duly completed and the AGAR signed by the Clerk and Chairman under Reference 5.2.1.

Section 2 Accounting Statement 2023/2024 for Ogwell Parish Council

This was duly completed and signed by the Chairman under Reference 5.2.2.

Urgent matters at the discretion of the Chairman

1. **Metley Farm Planning Application 24/00702/VAR** – This arrived too late for the Agenda but as we looked at the original Application some 6 months ago and were happy with it, the variations under this Application will make little material difference to the appearance of the property, and we were content to leave the matter with Teignbridge, offering no adverse comments.

2. **Ogwell Events Committee – Request for Summer Fair Funding** – This request arrived too late for the Agenda but as the Fair is in June it was agreed to deal with it. We are asked to provide the hire fees for Double Decker buses to convey parishioners to the Fair and also provide Branded plastic Cups as we did last year. The total cost of providing these items will be £1,920 and it was proposed by the Chair, seconded by Cllr. Farrell-Wright and all agreed that we should buy these items as our contribution to the Fair.

Date of Next Meeting

The next meeting will be on Monday June 10th at 7pm in the Memorial Hall.

Chairman
10th June 2024