

Annual Parish Council Meeting 8th May 2017

Present : Chairman C Davis, Parish Councillors T Flower, L Dyas, E Taylor, S Reynolds and K Farrell-Wright. Also present District Councillor D Smith and 3 parishioners.

Apologies – Cllrs Broome, Barker and Colclough

Declarations – Members to declare any interests in matters for Discussion

Minutes of Meeting 10th April 2017 – Approved and signed by Chairman

Election of Chair- Clerk took the Chair and asked for nominations. Cllr. Reynolds nominated Cllr. Davis, seconded by Katy Farrell-Wright. There were no other nominations and all agreed to elect Cllr. Chris Davis as Chairman.

Election of Deputy Chair – The Chairman assumed the Chair and asked for nominations. Cllr. Flower proposed Cllr. Broome, seconded by Cllr. Reynolds and there were no other nominations. Cllr. Broome had previously indicated his willingness to continue as Deputy Chair and all agreed that he should be re-elected.

Review of Standing Orders – No amendments to present Standing Orders which will remain as before.

Risk Register – Adoption of Risk Register – Agreed to continue with existing Register which will be circulated to everyone. All agreed to add Power on the Green.

Asset Register – Adoption of updated Asset Register – A copy of our Asset Register was passed around and it was agreed that when the Policy is renewed in June the new Projector should be on the list of Insured items. The Register was agreed and adopted.

Insurance Cover - Proposal to continue with Aon Insurance. The Insurance cost for this last year was some £90 lower than the previous year at £1,331, despite adding the Toilet Block and contents to the cover. We have always had good service and advice from Aon so all agreed that we should continue with them.

Appointment of an Internal Auditor – Ken Abraham has had to give up his Auditing work due to ill health. At a previous meeting we agreed to appoint Hania Lee of Lee Accounting Kingsteignton as our Internal Auditor and this was confirmed.

Financial Regulations – There have been no changes to our Financial Regulations which are adopted from a Template suggested by Devon Association of Local Councils and all agreed to continue as before.

Banking Arrangements – All Bank Accounts are at Lloyds Bank Newton Abbot, consisting of a Current and a Deposit Account plus a separate Account for Parish Paths, with two Parish Councillors and the Clerk signing each cheque issued. As cheques become less desirable and in places unacceptable, we will consider exploring Online Banking again. Here Cllr. Reynolds with his knowledge of up-to-date Banking practices can help.

Delegation of Roles and responsibilities to Councillors -

It was agreed that Cllr. Flower would continue to head up Planning, Cllr Broome would be asked to continue with Paths and Highways. Cllrs Reynolds and Farrell-Wright agreed to be involved with Communications to assist with the Web-Site. Cllrs. Dyas and Reynolds will hope to make progress with the Dawes Close Play area improvements.

Adoption of Accounts for year ended 31st March 2017 –

1. **Annual Governance Statement 2016/2017** - This was discussed at the last Meeting and agreed so a formal proposal that all items on the Governance statement have been complied with was made by Cllr. Farrell-Wright, seconded by Cllr Davis and all approved.

The Chairman then signed off the Annual Governance statement on the Annual Return.

2. **Approval of Accounting Statement for year ended 31st March 2017** - A formal approval of the Accounting Statement for the year ended 31st March 2017 was proposed by Cllr. Farrell-Wright, seconded by Cllr. Davis and all agreed.

The Accounting Statement section of the Annual Return for 2017 was then signed off by the Chairman.

Planning Notifications

1. 17/00737/MAJ Rydon Farm, Ogwell – To provide for a 5 year extension of Application reference 15/03319/MAJ – Solar Array – We have been advised that it is now usual practice to agree Solar Arrays for 30 years so there were no objections to the proposed extension.

17/00899/FUL – Gaia House West Ogwell – Conversion of Garage/Store to Office space upgrading of and three storey extension to garden wing, extension to provide toilet facilities and entrance canopy – The proposed work will improve the fabric and appearance of this historic property and we have no objections.

Planning notifications not on Agenda (arrived after Agendas posted)

17/00792/FUL – Hill House, Canada Hill Ogwell – 2 storey rear extension – No objections.

17/00876/FUL –Horsleys land at 283510 70142 – Proposed stables and separate single storey hay barn with associated dung heap and hard standing – A large block and we would ask TDC to consider a covenant that no future conversion to a dwelling is allowed. Some tree screening might be helpful for neighbouring properties.

Decorations and repairs to Toilet Block –We have two quotations for the work and it was proposed by Cllr Taylor, seconded by Cllr Farrell-Wright and all agreed a quotation for a total of £2,440.00 (No VAT) from A P Property Services over a quote for £3,667.50 plus VAT (Reclaimable) from Artifix Projects Ltd. Cllr. Dyas will follow up to get the work started as soon as possible.

Dawes Close Play Area – Cllr. Dyas and Reynolds will have a Meeting with Teignbridge and we will hope to harness TDC's expertise to get plans in place.

Fly Tipping on the Green - The Chairman advised that there is fly-tipping of garden materials behind the Play Area. We are aware of who is responsible and will ask that this does not continue.

Finance Report – Cheques signed and agreed since the last Meeting – NW Adams £162.00 Annual Inspection of the Play Areas, Simon Jones £512.00 cutting grass around the parish, SW Water £19.89 Monthly water bill at Toilet block, J.Turner £262.72 Cleaning the Toilet Block, R Ballard £25.00 Strimming the Play Area.

Casual Vacancies - we are still one Councillor short of a full council

Notice Board at West Ogwell – Councillor Broome has been in touch with a Parishioner in West Ogwell on whose fence the Notice Board sat. It has been removed but is still available, described as rather tatty – We will decide what to do at our next meeting.

Request for a grant by the Summer Fair Committee - It was proposed by Cllr. Davis seconded by Cllr Farrell-Wright and all agreed to grant £500.00 to the Summer Fair Committee to cover the cost of Saturday evening Ceilidh Band £400.00 and £100.00 for Portaloos. We will also pay the Electric Bill for the use of the Power on the Green.

Urgent matters at the discretion of the Chairman

1. Planning Matters listed above which arrived too late to be included on Agenda It was agreed that we would consider and respond to these to keep within the time frames.

2. PDF Presentations of Planning matters. Tim Treeby assisted with the planning application presentations which were made much clearer on PDF rather than the Powerpoint we have been using. He also used Google Earth to great effect and was thanked for his contribution.

3.Bark at Play Area - Chairman will contact the suppliers as the bark has deteriorated much more quickly than anticipated. Will put this item on next month's Agenda.

Date of Next Meeting - Date of next Parish Council Meeting 12th June 2017 and next Annual Meetings May 14th 2018.

Chairman
12th June 2017